

IMPACT



Serving the communities of Abbotsford and Mission since 1988
www.impactabby.com, 604-853-1766, Fax: 604-853-1793



Job Title: Drug War Survivors Program Coordinator, **Start Date:** ASAP

Employment Type: Full-Time, Permanent (30 to 37.5-hours), requires and will have flexible hours. We also invite teams of more than one person or other creative approaches to best meet the needs of the program.

Closing Date: February 4, 2018 (Send cover letter **and** resume as **one PDF file** to brian@impactabby.com)

Pay Rate: Starting \$20-23/hour, based on qualifications/experience + extended benefits & RRSP contribution.

Position Overview: The Drug War Survivors Program Coordinator supports the development and growth of a Fraser East community response to substance use needs that is organized around the value of inclusion--supporting individual, interpersonal, group and societal resiliency. This position reports to the Fraser East Steering Council of the BC/Yukon Association of Drug War Survivors & Impact's Executive Director. Key tasks:

- Recruitment, organization and coordination of peer teams in eastern Fraser Valley communities.
- Promote the value and benefit of the inclusion of people who use(d) drugs (PWUD) in program planning, implementation and evaluation.
- Advocate for efforts to reduce harms associated with substance use.
- Coordinate training activities and curriculum development.
- Coordinate peer participation in training and service delivery; and provide support to peer workers.
- Responsible for the overall collection and coordination of data related to contract deliverables.
- Work to develop collaborative and mutually respectful relationships amongst community partners including but not limited to police, various government agencies including Fraser Health, local community providers.

Key Qualities:

- Self-motivated and passionate with an understanding of boundaries, ethical decision-making processes, and strong habits of bouncing around ideas (internally, with colleagues, with participants & stakeholders) until there is clarity about the way forward.
- Experience modelling and holding space for collaborative processes, especially with an anti-oppression lens that is aware of social power and ways to gently address manifestations of power imbalance while keeping people safe, and moving things along.
- Dependable, organized and detail-oriented.

Knowledge, Skills, Experience & Abilities:

- Excellent verbal, written and group facilitation skills. Some experience with grant/proposal writing.
- Ability to work independently and as a team player. Experience mentoring others.
- Some level of familiarity with cultural, evidence-informed, and trauma/resiliency-informed responses to mental health & substance use issues, and familiarity with First Nation culture, protocol and history.
- Proficiency in Microsoft Office programs, especially Word and Excel.
- Familiar with agencies, organizations, First Nation and drug using communities in Fraser East (primarily Abbotsford, Mission and Chilliwack).
- Experience with program and event development, coordination, budgeting and financial management.

Other Conditions:

Criminal records check required. Must have a valid driver's license and a reliable vehicle that can transport up to four program participants. Travel expenses reimbursed. Be entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

Matsqui-Abbotsford Impact Society is an equal opportunity employer.

Matsqui-Abbotsford Impact Society, 33228 Walsh Ave, Abbotsford, BC V2S 1Z8

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